CHAITANYA SCIENCE AND ARTS COLLEGE

(AUTONOMOUS)

PAMGARH, JANJGIR-CHAMPA (C.G.)

ACCREDITED "A" GRADE BY NAAC

DEPARTMENT OF SOCIAL WORK

COURSE CURRICULUM & MARKING SCHEME

POSTGRADUATE PROGRAMME

MSW

PROGRAM CODE: CCMW01

Approved By	Board of Studies	Academic Council
Date	30/08/2025	04 SEP 2025

ACADEMIC YEAR 2025-26

SYLLABUS FRAMED ACCORDING TO THE NEP-2020

UNDER THE SCHEME OF CBCS (CHOICE BASED CREDIT SYSTEM)

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SCHEME OF EXAMIMATION & DISTRIBUTION OF MARKS

SEMESTER – I

Paper No.	Title of the Paper (S)	Internal Assessment	Term End Exam	Total Marks
1	Social Work History & Ideology	30	70	100
2	Human Growth & Development	30	70	100
3	Working with Individuals	30	70	100
4	Working with Group	30	70	100
5	Practicum/Field Work			100

SEMESTER – II

Paper No.	Title of the Paper (S)	Internal Assessment	Term End Exam	Total Marks
1	Social Work Research	30	70	100
2	Social Policy Planning & Welfare Administration	30	70	100
3	NGO Management & Disaster Relief services	30	70	100
4	Working with Community	30	70	100
5	Practicum/Field work			100

SEMESTER – III

Paper No.	Title of the Paper (S)	Internal Assessment	Term End Exam	Total Marks
1	Integrated Social Work Practice	30	70	100
2	Social Development	30	70	100
Community Development Group				
3	Urban Community Planning & Development	30	70	100
4	Rural Community Planning Development	30	70	100
Human Resource Management Group				
5	Indian Labour Problem & Legislation	30	70	100
6	Management Of Industrial Relation	30	70	100
7	Practicum/Field work (Compulsory)			100

SEMESTER – IV

Paper No.	Title of the Paper (S)	Internal Assessment	Term End Exam	Total Marks
1	Counselling & Social Working Practice	30	70	100
2	Legal System in India	30	70	100
Community Development Group				
3	Tribal Community Planning & Development	30	70	100
Human Resource Management Group				
4	Human Resource management & HRD practice	30	70	100
5	Project/Dissertation + Viva voce (Compulsory)			200

IMPORTANT NOTES:

1. **From the academic session 2025–2026**, all question papers in the first and second semesters of the MSW program will be compulsory.

2. **Evaluation Structure (Semesters I & II):**
   - Total Theory Papers: 05 (350 Marks), Internal Assessment: 150 Marks.
   - **Total Marks:** 500
   - **Minimum Passing Marks:** 40 in each course including External and Internal Exam.

3. **Elective Selection (Semesters III & IV):**
- Students may choose any **elective paper** from options A / B.

4. **Examination Scheme:**
- **Each paper will be evaluated as follows:**
- End-Semester Examination: 70 Marks
  - **Section A –** 10 objective-type questions, one from each unit, without internal choice (1 × 10 = 10 marks).
  - **Section B –** 4 short-answer questions, 5 marks each, one from each unit with internal choice (5 × 4 = 20 marks). At least one question from every unit must be included.
  - **Section C –** 4 long-answer questions, 10 marks each, one from each unit with internal choice (10 × 4 = 40 marks). At least one question from every unit must be included.

- Continuous Internal Evaluation (CIE)/Internal Assessment includes**:** 30 Marks
  - Two tests (20 marks each), 10 marks for assignment, attendance, group discussions, and presentations, and as decided by the institution.

5. **Scheme of Evaluation for Practicum/Field Work/Project/Dissertation-**

Semester - I	Practicum/Field Work/Project/Dissertation	Markes Distribution		Total
		Internal Examiner	External Examiner (report evaluation/Viva-voce)	
	Agency Visit	25	25	50
	Concurrent Field Work	25	25	50
		50	50	100

Note;- A student required to spend a minimum of 6-8 hour per week for field work.

Semester - II	Practicum/Field Work/Project/Dissertation	Markes Distribution		Total
		Internal Examiner	External Examiner (report evaluation/Viva-voce)	
	Rural Camp	25	25	50
	Summer Training	25	25	50
		50	50	100

Note;- Rural camp should be conducted for one week and summer training should be conducted for 15 days.

Semester - III	Practicum/Field Work/Project/Dissertation	Markes Distribution		Total
		Internal Examiner	External Examiner (report evaluation/Viva-voce)	
	Study Tours	25	25	50
	Concurrent Field Work	25	25	50
		50	50	100

Note ;- A student required to spend a minimum of 6-8 hour per week for field work.

Semester - IV	Practicum/Field Work/Project/Dissertation	Markes Distribution		Total
		Internal Examiner	External Examiner (report evaluation/Viva-voce)	
	Concurrent Field Work	25	25	50
	Project Work/Dissertation/viva- voce	100	50	150
		125	75	200

Note; - A student required to spend a minimum of 6-8 hour per week for field work.

Project Work/Dissertation/viva-voce- A student shall be required to do a project work, on a theme to be decided in consultation with the competent faculty/HOD and will have to submit a dissertation/project report 02 weeks before IV semester exam. The project work will be of 200 marks. A student will not be given any special permission to leave the department a long time to do project as he/she will be missing IV semester classes. Preferably organizational surveys in the local areas can be done.

SEMESTER - I

Paper 1

SOCIAL WORK HISTORY AND IDEOLOGY

Unit I

Meaning, objective, value, field, and scope of social work. Role and function of social work– welfare v/s development orientation. Concept and philosophy of social work.

Unit II

Professional social work – meaning and elements professional code of ethics interface between voluntary and professional social work. Social service, security, policy, and reform tradition in India – ancient period, medieval period, modern period. Social movement – land reform, green revolution, dalit movement, sarvoday movement. Gandhian approach to social work.

Unit III

History of social work – England and India.

Unit IV

Approaches and model of social work – charity approach, welfare approach, system approach, developmental approach, radical approach, ecological approach and integrated approach, right based approach, empowerment approach.

SEMESTER - I
Paper 2
HUMAN GROWTH AND DEVELOPMENT

Unit I

Concepts of development- Growth, Maturation, Basic Human Needs; Personality- Definition, Structure, Dynamics & Determinants. Motivation & Behaviour; Stress & Modes of Adaptation, Factors Influencing Personality Development: Heredity
Environment and Process of socialization of the child.

Unit II

Theories of Human Development; Freud's Psycho-Sexual Theory; Erickson's Psychosocial Theory, Alfred Adler's Theory, Kurt Lewin, Karl Rogers's theories.

Unit III

Human Growth and Development: Stage I Prenatal Development; Care during Pregnancy and Child Birth – Physical, Psychological and Emotional Aspects of: Infancy Birth and Birth Hazard; Concept of Early Childhood Care and Development (ECCD)- Neonatal Care, Breast Feeding and Supplementary Food, Effect of Malnourishment, Health Care of Infant & Immunization, Early Childhood Stimulation and Deprivation, Effective Parenting and ECCD; Personality Development during Oral, Anal, Oedipal and Latency Stages of Life Cycle.

Unit IV

Human growth and Development: Stage II- Puberty, Adolescence, Adulthood and Middle age, Old age; Physical, Emotional, Social and Intellectual Characteristics and Change during Developmental Stages; Personality Structure (Id, Ego and Super ego); Socio- cultural Factors affecting Development, Stress and Crises, Reaction to stress and crisis; Tasks to be accomplished in each Stage of Development.

SEMESTER - I
Paper 3
WORKING WITH INDIVIDUALS

Unit I

Social Casework as a Method of Social Work

Concept and Definitions, Components of casework (Perlman's model) Person- client, significant others and collaterals Problem- need, impaired social functioning Place- agency, objectives, functions, policies and resources. Process- casework intervention **Principles of Social Casework Practice**

Begin where the client is. Individualization Purposeful expression of feelings Controlled emotional involvement Acceptance Non-judgemental attitude Client self-determination Confidentiality **Concept of - 4P**

Unit II

Tools of Working with Individuals and Families

Intake-record/sheet and the intake interview (client engagement) Casework interview home visit-collateral contacts. Recording and its types – narrative, process, problem-oriented record keeping (PORK) Subjective –objective assessment plan (SOAP), Case worker –client relationship Knowledge of resources (networking) Communication - verbal, non-verbal, eye contact, body language. Case presentation as tool of professional development.

The process of intervention with client system and target system

Study Continuous assessment and analysis Psycho-social diagnosis Intervention Follow- up Termination Case presentation based on field work practice

Essentials of Working with Individuals and Families

Skills for working with individuals and families, Techniques for working with individuals and families, Qualities in the caseworker

Unit III

Models of Casework Practice

Social diagnostic (Richmond), Supportive and modificatory (Hamilton), Problem solving (Perlman), Crisis intervention (Rapp port), Classified treatment method (Floence Hollies), Competence based appraoch (Elleen Grabrill)

Unit IV

Approaches: functional, behaviour modification and task centered. Psycho-analytical Approach, Problem-Solving Approach, Psycho-social Approach; Crisis Intervention; Team Work Approach; Models of Social Case Work Interventions.

Scope of Casework in Practice

Working with individuals and families in primary and secondary settings, social casework & counselling –similarities and differences, Limitations of the method

SEMESTER - I
PAPER 4
SOCIAL GROUP WORK: THEORY AND PRACTICE

Unit I

Introduction of Social Group Work Practice: Values and Ethics in Group Work Practice. Social Group Work; Meanings, Characteristics, Type, Significance, Purpose, Principles and Structure.

Unit II

Group Processes: Group Formation Process-Steps and Importance; Worker Skills in Identifying and Understanding these Processes, Group Dynamics: Bond, Sub-group, Leadership, Isolation, guided group interaction, Decision Making, Conflict, Communication, and Relationship &Cohesion. Models and Approaches of social group work.

Unit III

Techniques and Skills in Social Group Work: Program Planning: Concept, Principles, Skills, Techniques for Effective Work/Problem Solving and Role of Social Worker.

Unit IV

Recording and Termination Phase: Recording in Social Group Work Principles, Structure, Type of recording. Evaluation-Type of Evaluation; Need for Termination of Intervention, Types of Termination; Skills required of Social Group Work in this phase.

SEMESTER - II
PAPER 1
SOCIAL WORK RESEARCH & STATISTICS

Unit I

Social Research: Meaning, Objectives & Scope, scientific Method: Concept & Characteristics, Distinction between Social Research & Social Work Research, Types of Social Research-Basic, Applied, Action & Evaluation, Steps in Social Work Research.

Unit II

Research Design: Meaning & Types; Hypotheses: Meaning & Types, Source of data Collection; Primary & Secondary- Observation, Interview, Case Study & Survey; Tools of Data Collection; Interview schedule, Questionnaire, Focused Group Discussion & Scales (Bogardus, Likert, Thurston & Sociometric scales), Sampling Techniques; Meaning & Types.

Unit III

Research Report- Contents; Qualities of a good research report, Diagrammatic & Graphic presentation of data (bar chart, pie chart, histogram, polygons, ogive), Application of Computers in Social Work Research.

Unit IV

Use of Statistics in SWR: Concept, Purpose and Scope of Statistics in SWR; Measures of Central Tendency, Mean, Median & Mode; Measures of Dispersion; Range, Standard Deviation, Mean Deviation, Quartile Deviation; Correlation; Karl Person & Spearman's Coefficient.

SEMESTER - II
PAPER 2
SOCIAL POLICY PLANNING & WELFARE ADMINISTRATION

Unit I
Social Policy: Concept and Scope; objectives; Sources; approaches and models of social policy.
Major Social Welfare Policies: National Policies on Education, Housing, Environment, Disabled and the Displaced Persons.

Unit II
Social Planning: Concept; objectives; scope and limitations of Social Planning. Planning as an Instrument of Social Policy. The Planning Commission of India:
its structure & functions.

Unit III
Participants in administration – the community, the board, the chief executive, the staff and the beneficiaries.
Social Welfare Administration: Concept & Scope; Need and objectives. SWA & other concepts: Public Administration, Social Administration and Social Work Administration.

Unit IV
Basic Administration Process: POSDCORB.
Social Welfare Administration in India: At the Central Level: Structure, Functioning, Jurisdiction of the central ministries of Social Justice and Empowerment;

SEMESTER - II
PAPER 3
NGO MANAGEMENT & DISASTER RELIEF SERVICES

Unit I
Need for welfare and developmental organizations and their response to societal needs; civil society: concept, functions and limitations; civil society and welfare state; auspices of social welfare services- Governmental and non- governmental: nature, structure, roles and functions; social welfare services;

Unit II
Registration of non- governmental organizations under relevant laws –Firms and Societies Act, Co-operative Society Act and Charitable Trust Act- salient features, provisions and limitations; registrations, process and procedures, constitutions, rules and regulations, goals; executive boards and committees;

Unit III
Project proposals based on needs and resources; programme management; Financial resource management- sources of finance, fund, budgeting and control;
Social auditing, accountability and transparency; understanding conflict, conflict resolution and creating positive climate.

Unit IV
Disaster and Development: Disaster- meaning, disaster and level of development; Classification/Types of disaster: natural disaster-famine, draught, floods, storms, cyclones, earthquakes; manmade disaster-riots, biological warfare, industrial, military insurgency, eviction;
Impact of disaster: physical, economical, spatial, psycho-social;
Disaster management: pre-disaster-prevention, preparation and education; actual disaster short term & long-term plan, stress and trauma search, relief, recovery and restoration, resource mobilization; post disaster – rehabilitation and mitigation of negative effects Intervening Parties: government organization, voluntary organizations, local groups, community participation, social workers;

SEMESTER - II
PAPER 4
WORKING WITH COMMUNITY/ COMMUNITY ORGANIZATION

Unit I

Community: Sociological Concept of Community; Community in a Social Work Perspective. Rural, urban and Tribal community: Form, Features and Issues.

Community Power structure: Concept; Type; Dimensions Relevant to Community Practice. Community Leadership: Meaning; Role; and Problems of Community Leadership.

Unit II

Community Organization: Meaning, Objectives, Principles and Historical Development. Process in Community Organization; Community Development: Meaning, Characteristics and Relationship with Community Organization. Programme Development: Process, Strategy and Problems.

Unit III

Approaches, Models and Skills of Community Organization; Role of Community Organizer in Community Setting. Evaluation: Concept, Types, Methods and Barriers in Programme Evaluation.

Unit IV

Social Action: Meaning, Objectives, Principles, Strategies, and Approaches. Role of Social Worker as Social Activist: Campaigning, People's Participation, Negotiating and Legislative Promotion.